



**CITY OF WHITESBURG JOB VACANCY**

**POSITION: POLICE OFFICER (SCHOOL RESOURCE OFFICER)**  
**DEPARTMENT: POLICE DEPARTMENT**  
**REPORTS TO: POLICE CHIEF**

The City of Whitesburg Police Department is currently accepting applications for the position of Police Officer, (School Resource Officer). Applicants must be certified through P.O.S.T and be in good standing.

**The following duties are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

Applicants must possess a valid driver's license and a high school diploma or GED equivalent. Applicants must pass a background investigation, VSA exam, drug screen and an oral interview board. Must have excellent communication skills; be able to handle high stress, difficult situations and people; work independently and as a team player. Must be able to see, hear and orally communicate in person, in writing and by phone. Must have manual dexterity and be able to move about freely.

This position is designated as an emergency position that requires attendance at work under all types of emergency conditions. Some examples of emergencies include inclement weather, civil disturbance, major crime scenes, utility failure, fire or other forced evacuations or other incidents as determined by the Chief of Police, or City Council.

Benefits include:

- GMEBS retirement plan
- Paid vacation, holidays, and sick leave
- City paid employee health insurance
- Dental Insurance
- Vision Insurance
- Uniforms and equipment furnished
- The police department has an active training program, with numerous training opportunities.

Applications will be accepted until positions are filled.

Applicants who possess a Georgia School Resource Officer Certification are preferred, but not necessary.

**(ADA) MINIMUM PHYSICAL QUALIFICATIONS OR STANDARDS REQUIRED TO PERFORM ESSENTIAL JOB FUNCTIONS:** Must be able to use body members to work, move, or carry objects or materials.

**SCHEDULE: To be determined**

**DEADLINE FOR SUBMITTING APPLICATIONS: Open Until Filled**

**STARTING SALARY: \$18.00 per hour**

Applicants must pass **drug screen and criminal background check** prior to employment.  
Applications are available at City Hall.

**Send cover letter, resume, three (3) references, and completed application via email, postal service, or hand delivery to:**

City of Whitesburg  
Human Resources Office  
Attn: Sherry Bilbo  
60 Booster Field Drive  
Whitesburg, GA 30185  
(Email: [sbilbo@whitesburg-ga.com](mailto:sbilbo@whitesburg-ga.com))

**For questions regarding the job duties for this position, please contact Chief Chris Gilliland at: 770-832-1184 or via email at [cgilliland@whitesburg-ga.com](mailto:cgilliland@whitesburg-ga.com)**

**City of Whitesburg is an Equal Opportunity Employer**